

One Fine Day

www.onefinedayct.com

860-837-4096

A FINE ROMANCE



PARTIAL WEDDING PLANNING PACKAGE



Package Includes

- Initial consultation
- Three sit down meetings
- Unlimited access to our team via phone & email
- Vendor recommendations in every category
 - Attend up to 3 vendor appointments
 - Review all vendor contracts
 - Track deposits & payments due
 - Reserve hotel room(s)
 - Handle vehicle accommodations
 - Be the main contact for all guests
 - Assist with floor plans
 - Assist with seating arrangements
 - Create wedding day itinerary
 - Confirm details with all vendors & venues
 - Confirm details with wedding party
- Final walk-through of wedding site a month prior to the event
 - Be on site the entire wedding Day
 - Orchestrate the processional
- Pin corsages, direct guests, ensure vendors are set up and on time
 - Assist with transition from ceremony to cocktail to reception.
- Dim lights, check restrooms and coordinate with catering manager
 - Deliver checks/final payments
 - Ensure reception goes according to plan
- Pack up wedding gifts and all personal items at the end of the day